

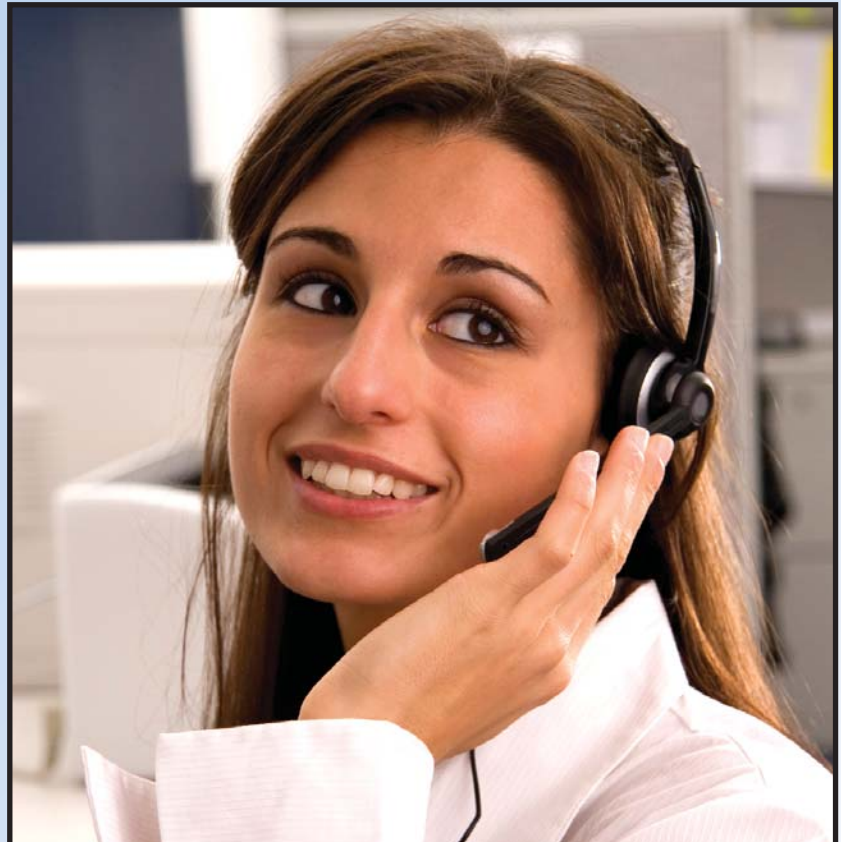
“WE CONNECT COMPANIES AND CANDIDATES”

ADMINISTRATIVE-SUPPORT SERVICES RECRUITING

Fischer Global Solutions connects employers with qualified candidates.

We take the time to get to know you. We listen to your objectives and understand your staffing needs.

Our customized approach, reliable communication and attention to detail create **“the right fit”** between employers and administrative-support candidates to help you build a successful team. We utilize our nationwide network of referrals, a proprietary database, and direct recruiting techniques to meet your staffing needs.



FISCHER GLOBAL SOLUTIONS

Accounting & Finance Recruiting
Information Technology Recruiting
Administrative-Support Services

WWW.FGS-US.COM



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WHY FISCHER GLOBAL SOLUTIONS?

- **Extensive Bay Area Contacts.** We have 40 years of combined industry, executive search, and staffing experience.
- **Network of Affiliates.** Our network of affiliates extends our reach and enables us to support companies and candidates nationally.
- **Entrepreneurial Approach.** We engage our clients in a flexible, customized, and cost-effective partnership to attain their staffing solutions.
- **Exclusive 1 Year Guarantee.** Our guarantee ensures our clients have the key staff they need to compete in today's marketplace.

WHAT WE CAN DO FOR YOU

We place administrative-support services professionals on a project and full-time basis for emerging organizations as well as Fortune 500 and global companies in all industries.

- **We provide temporary, temporary-to-hire and direct-hire candidates**
- We provide administrative-support services professionals across all industries
- We talk to active job seekers as well as those currently satisfied with their positions but who are open to new opportunities

Administrative-support services areas we specialize in include:

- **Entry-Level Positions**
- **Data Entry Clerks**
- **Mailroom Clerks**
- **Receptionists**
- **Customer Service Positions**
- **Sales Assistants**
- **Administrative Assistants**
- **Executive Receptionists**
- **Executive Assistants**
- **Personal Assistants**
- **Office Managers**
- **Human Resources Positions**

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